

**MINUTES**  
**SADDLE RIVER BOARD OF EDUCATION**  
**REGULAR SESSION**  
**TUESDAY, DECEMBER 16, 2014 – 7:30 PM**  
**LIBRARY OF WANDELL SCHOOL**

**CALL THE MEETING TO ORDER**

The meeting was called to order by the President, Mr. Senger at 7:30 p.m. in the library of Wandell School.

**OPEN PUBLIC MEETINGS ACT**

The December 16, 2014 regular session board of education meeting was advertised according to the provision of the New Jersey Open Public Meeting Act.

**ROLL CALL**

Present: Mr. Senger, Mr. LaSalandra, Ms. Feldsott, Mrs. Connolly  
Absent: Ms. Arnold  
Others Present: Dr. Ronzitti, Superintendent  
Mr. Stokes, Head Teacher

**FLAG SALUTE**

**APPROVAL OF THE MINUTES:**

Motion to approve the minutes of the following meeting:  
November 25, 2014 BOE Regular and Executive Sessions  
December 8, 2014 Special and Executive Sessions  
December 11, 2014 Special and Executive Sessions

Motion: Mrs. Connolly                      Second: Mr. LaSalandra                      Vote: 4-0;                      Time: 7:36 p.m.

**SUPERINTENDENT'S REPORT**

- There were no instances of Harassment, Intimidation and/or Bullying since the last report
- Saddle River has been declared a High Performing District and has received a waiver from QSAC monitoring for 2015.
- Interviews this week for 1<sup>st</sup> grade leave replacement
- Festival of Trees was a wonderful event and great success
- The Holiday Concert will be December 18<sup>th</sup> at 8:45 am
- The 2<sup>nd</sup> grade will hold a pajama drive (new unused pajamas) for donation to needy
- Mr. Stokes: Reverse 911 Notification System tests went well
- Mr. Stokes: Discussed Standards-based report cards
- Mr. Stokes: Met with Wandell Educational Foundation and will be meeting with the Home and School Association regarding the status of involvement by both groups for 2015.
- Mr. Stokes: Met with Mrs. Kerner and Mr. Schenkler regarding HVAC project issues

**SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

- Finance Committee met last week to review fiscal status of 2014-2015 budget vs actual
- The 2015-2016 Budget process has begun
- There will be another Finance Committee Meeting during the second week of January

**BOARD PRESIDENT'S REPORT**

- HVAC project status: Moving forward, new website has been created and is on line
- Will have an informational meeting in early January 2015
- Attended Council Meeting – approved the purchase of security equipment; generator will be part of a future bid

**MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY - none****AGENDA ITEMS AS PER ATTACHED****COMMITTEE REPORTS**

1. Finance/Budget Committee – no report
2. Board Communications Committee – website is online – “Keep Wandell Warm”
3. Technology Committee – no report
4. Curriculum Committee – Mr. Lasalandra and Ms. Connolly will set up curriculum meeting
5. Renovation Committee – no report
6. Wandell School Recreation Committee – Thanks to Mr. Mastriano for spearheading baseball field improvements
7. Liaisons: Ramsey Board of Education – no report  
Northern Highlands Regional High School – no report
8. Home and School Association – Festival of trees event
9. New Jersey School Boards Association/NJSBA Legislative Committee – meeting held at NHRHS, all attended
10. Policy Committee – Second reading this evening; to be on-line in January
11. Health, Well-being, Safety and Transportation Committee – no report
12. Liaison to Mayor and Council – no report
13. Negotiations Committee – Awaiting correspondence from SREA to initiate process
14. Search Committee – Interviewing in process; 2<sup>nd</sup> round will be in January 2015

**COMMENTS ON NON-AGENDA ITEMS**

- Discussion of new Vice Principal position and other capital projects

**MOTION TO ENTER EXECUTIVE SESSION**

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:

The general nature of these subjects is: Personnel and Superintendent Search

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Motion: Mr. Senger      Second: Mrs. Connolly      Vote: 4-0, motion carried  
Time: 8:05 p.m.

**MOTION TO ADJOURN EXECUTIVE SESSION AND MEETING**

Motion: Mr. Senger Second: Ms. Feldsott Vote: 4-0, motion carried  
Time: 8:55 p.m.

Respectfully submitted,

Fred D. Palumbo  
Board Secretary

**SADDLE RIVER BOARD OF EDUCATION  
TUESDAY, DECEMBER 16, 2014  
RESOLUTIONS – SUMMARY**

**ADMINISTRATION**

A-802 Second Reading – Saddle River School District Policies  
A-803 Acceptance of Donation from Wandell School Education Foundation  
A-804 Approval to Amend the Saddle River Long Range Facilities Plan  
A-805 Acceptance of Waiver – Extension of QSAC Review

**HUMAN RESOURCES**

HR-1126 Job Description – Vice-Principal

**EDUCATION**

E-775 ESY – Special Education – GW Middle School, Ridgewood, NJ – 2014  
E-776 Auditory Process Testing – HUMC  
E-777 Tuition – Special Education – Clear View School – 2014-2015

**FINANCE**

F-2172 Payment of Bills – December 2014  
F-2173 Line Item Certification  
F-2174 Appropriation Transfers – November 2014  
F-2175 Board Secretary Report – November 2014  
F-2176 Treasurer Report – November 2014  
F-2177 Agreement – Treasurer and Board Secretary Report  
F-2178 Travel – Huston  
F-2179 Transfer from Capital Reserve to Capital Outlay Account (1)  
F-2180 Transfer from Capital Reserve to Capital Outlay Account (2)  
F-2181 Transfer from Capital Reserve to Capital Outlay Account (3)  
F-2182 Transfer from Capital Reserve to Capital Outlay Account (4)

### **ADMINISTRATION**

#### **A-802 SECOND READING – SADDLE RIVER SCHOOL DISTRICT POLICIES**

BE IT RESOLVED to approve the second reading of the Saddle River Board of Education policies as customized for the Saddle River School District by the New Jersey School Boards Association and filed in the Board Policy Book on file in the Saddle River School District administrative offices.

#### **A-803 ACCEPTANCE OF DONATION FROM WANDELL EDUCATION FOUNDATION**

BE IT RESOLVED that the Saddle River Board of Education graciously accepts a donation from Wandell School Education Foundation in the amount of \$8,732.46 to be used for Phase II of Wandell School's iPad Initiative (cases, apps and charging stations).

#### **A-804 APPROVAL TO AMEND THE SADDLE RIVER SCHOOL DISTRICT LONG RANGE FACILITY PLAN**

BE IT RESOLVED to approve the amendment of the Saddle River School District Long Range Facilities Plan to include a total roof replacement project.

#### **A-805 ACCEPTANCE OF WAIVER - EXTENSION OF QSAC REVIEW**

BE IT RESOLVED that since the Saddle River School District remains a high performing district in accordance with QSAC metrics for 2014-2015, it accepts a waiver from the NJ Department of Education granting a three-year extension on its full QSAC review.

#### **ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Ms. Feldsott

Second: Mr. Senger

Vote: 4-0

### **HUMAN RESOURCES**

#### **HR-1126 JOB DESCRIPTION – VICE-PRINCIPAL**

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Saddle River Board of Education approves the creation of a new Job Description for the title "Vice-Principal" which position will be responsible to the Principal/Superintendent.

#### **ALL HR MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Mrs. Connolly

Second: Mr. Senger

Roll Call Vote: RA: Absent

IF: Yes

JC: Yes

JL: Yes

HS: Yes

### **EDUCATION**

#### **E-775 ESY – SPECIAL EDUCATION – GEORGE WASHINGTON MIDDLE SCHOOL – RIDGEWOOD, NJ – SUMMER 2014**

BE IT RESOLVED to approve payment for extended school year-related costs assessed by the Ridgewood Board of Education in the amount of \$479.00 for one Saddle River special education student.

#### **E-776 AUDITORY PROCESS TESTING – HACKENSACK UNIVERSITY MEDICAL CENTER**

BE IT RESOLVED to approve the Hackensack University Medical Center – Department of Audiology to provide an Auditory Processing/Hearing Acuity Evaluation for a Saddle River Special Education student for a fee not to exceed \$769.00.

**E-777 TUITION – SPECIAL EDUCATION – CLEAR VIEW SCHOOL - 2014-2015**

BE IT RESOLVED that the Saddle River Board of Education authorizes the placement of one Saddle River special education student, to attend Clear View School in Briarcliff Manor, NY, for the school year 2014-2015, beginning December 8, 2014 through June 30, 2015 in an amount of \$44,017.

**ALL EDUCATION MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Ms. Feldsott

Second: Mr. Senger

Vote: 4-0

**FINANCE****F-2172 PAYMENT OF BILLS – DECEMBER 2014**

BE IT RESOLVED that the payment of bills for December 2014 as per the bill lists on file in the business office be approved.

**F-2173 LINE ITEM CERTIFICATION**

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**F-2174 APPROPRIATION TRANSFERS – NOVEMBER 2014**

BE IT RESOLVED that the appropriation transfers for the month of November 2014 as per the list on file in the business office be approved.

**F-2175 BOARD SECRETARY REPORT – NOVEMBER 2014**

BE IT RESOLVED that the Reports of the Board Secretary for the month of November 2014 be approved.

**F-2176 TREASURER REPORT – NOVEMBER 2014**

BE IT RESOLVED that the Treasurer's Report for the month of November 2014 be approved.

**F-2177 AGREEMENT – TREASURER'S AND BOARD SECRETARY'S REPORTS**

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of November 2014 are in agreement and on file in the Board Secretary's Office.

**F-2178 TRAVEL – HUSTON**

BE IT RESOLVED that the Saddle River Board of Education approves the following staff travel:

Who: Bonnie Huston  
What: Workshop – "Effectively Dealing with Disruptive Students"  
Where: Fairfield, NJ  
When: January 20, 2015  
Why: Professional Development  
Costs: Mileage and tolls: approximately \$14.00  
Registration: \$229.00  
Total: \$243.00 (estimated)

**F-2179 TRANSFER FROM CAPITAL RESERVE TO CAPITAL OUTLAY ACCOUNT 1**

BE IT RESOLVED that upon recommendation of the Interim Superintendent, approval be given to transfer funds from the Capital Reserve fund to capital outlay account 12-000-400-390-44 Purchased Technical Services in the amount of \$2,750 to fund consulting services related the Roof Replacement Project at Wandell School.

**F-2180 TRANSFER FROM CAPITAL RESERVE TO CAPITAL OUTLAY ACCOUNT 2**

BE IT RESOLVED that upon recommendation of the Interim Superintendent, approval be given to transfer funds from the Capital Reserve fund to capital outlay account 12-000-400-390-44 Purchased Technical Services in the amount of \$7,600 to fund architect and engineering services related to the HVAC Replacement Project at Wandell School.

**F-2181 TRANSFER FROM CAPITAL RESERVE TO CAPITAL OUTLAY ACCOUNT 3**

BE IT RESOLVED that upon recommendation of the Interim Superintendent, approval be given to transfer funds from the Capital Reserve fund to capital outlay account 12-000-400-450-44 Construction Services in the amount of \$60,000 to fund construction services related the Roof Replacement Project at Wandell School.

**F-2182 TRANSFER FROM CAPITAL RESERVE TO CAPITAL OUTLAY ACCOUNT 4**

BE IT RESOLVED that upon recommendation of the Interim Superintendent, approval be given to transfer funds from the Capital Reserve fund to capital outlay account 12-000-400-450-44 Construction Services in the amount of \$60,000 to fund construction services related the HVAC Replacement Project at Wandell School.

**ALL FINANCE MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Ms. Feldsott

Second: Mr. Senger

Vote: 4-0